

**Village of East Williston
Board of Trustees
Reorganization Meeting
April 7, 2025 ~ 7:30pm**

A. CALL TO ORDER

Verification of a Quorum & Pledge of Allegiance

A. PUBLIC HEARING

Recommended Motion: “that the Board of Trustees approve a local law adding Chapter 161 entitled “Tax Cap Override”

Recommended Motion: “that the Board of Trustees approve overriding the “Tax Cap for the 2025-2026 Fiscal year budget”.

B. BUDGET APPROVAL

Recommended Motion: “that the Board of Trustees approve the 2025-2026 Fiscal Year budget as presented”.

C. RE-ORGANIZATIONAL MEETING

1. Mayoral Appointments

Recommended Motion: Appointments “that the Board of Trustees approved the appointment of the following positions and names: (Exhibit A)

2. Organizational Resolutions

Recommended Motion: Appointments “that the Board of Trustees accept the following resolutions:

Be it Resolved,

1. That in the absence of the mayor or in his/her inability to act, the deputy mayor be and is hereby authorized to assume all the responsibilities and perform all the duties of the mayor of said Village as are provided by law;
2. That the Board of Trustees designates The Mineola-Williston Times as the Official Newspaper of the Village;
3. That the Board of Trustees designates the second Monday of each month as the regular meeting date for the Board of Trustees beginning with an business meeting at 7:00pm and the formal board meeting to begin at 7:30pm;
4. That the Board of Trustees designates the last Monday of every month as the business meeting date for the Board of Trustees to begin at 7:00pm;
5. That the Board of Trustees adopts that Special Meetings may be called by the Mayor or any Trustee with 72 hours’ notice by telephone, fax, e-mail or in writing, posting in the Village Hall and such other locations as notices are usually posted including the Village website, unless an emergency exists in which case notice will be provided to the public and the news media to the extent practicable;
6. That the Board of Trustees designates April 6, 2026, as the date of the next Village Organizational Meeting (first Monday in April according to State law);

7. That the Board of Trustees does hereby designate Flushing Bank and NYCLASS as the official depositories of all money received by the Village;
8. That the Board of Trustees authorizes Planning Board, Board of Zoning Appeals, Mayor, Board of Trustees, Village Justice, Associate Justice, Village Clerk, Treasurer, Building Inspector, and Library Board Trustees, Code Enforcement Officer to attend training schools and/or conferences conducted for the benefit of local government;
9. That the Board of Trustees shall approve reimbursement for actual expenses for attendance at meetings, schools, and conferences as referenced in paragraph (8) above;
10. That the Village Clerk is authorized to execute all documents in relation to grant applications on behalf of the Village in accord with an appropriate resolution of the Board of Trustees approving that such application is to be made;
11. That the Board authorizes reimbursement for use of personal vehicles in the conduct of Village business or approved activity;
12. That the Board of Trustees has determined to pay a fixed rate of \$0.70 per mile for mileage as reimbursement to officials and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;
13. That the Board authorizes payment of claims before audit for public utility services, postage, freight and express charges and that all such claims must be presented at the next regular meeting of the Board of Trustees for audit. All claims should be signed and dated by the Mayor and Trustees;
14. That the Board of Trustees authorize the reimbursement of pre-authorized expenses to the Village employees or authorized representatives of the Village, for costs incurred on behalf of the Village when traveling or attending conventions, seminars or schools upon submission of a claim adequately supported with receipts;
15. That the Library Board will meet on the third Monday of the month at the Village Library, with additional meetings as the need arise;
16. That the Planning Board will meet on an on-call basis;
17. That the Board of Zoning Appeals will meet at the Village Hall on the third Thursday of the month provided applications have been received thirty days prior to the hearing;
18. That the Recreation Committee meets on an on-call basis as needed;
19. That the Historic District Commission will meet on an on-call basis as needed;
20. That the Historic (Centennial) Committee meets on an on-call basis as needed;
21. That the East Williston Board of Fire Commissioners meet the last Wednesday of every month at 7:00pm;
22. That all other committees meet on an on-call basis, as needed. Notice of these meetings is to be published in the Williston Times or posted on the bulletin boards at the Library and Village Hall entrances;
23. That the Board approve the Investment Policy **(included in Exhibit B)**;
24. That the Board approve the Procurement Policy **(included in Exhibit B)**;
25. That the Board approve the New York State Retirement Resolutions **(included in Exhibit B)**;
26. The Village Court meets the first Thursday of every month at Village Hall at 7:00pm;
27. That the Board of Trustees recognize legal holidays observed are New Year's Day, Martin Luther King Jr. Day, Presidents Day, Good Friday (floater), Memorial Day, Juneteenth (floater), Independence Day, Labor Day, Columbus Day, Election Day (full day for Gubernatorial election, ½ day for others), Veteran's Day, Day after Thanksgiving, Thanksgiving, Christmas Eve (1/2 day), Christmas Day, New Year's Eve.

D. MAYOR PARENTE REMARKS & SWEARING IN CEREMONY

E. APPROVAL OF MINUTES & MOTIONS

1. **Recommended Motion:** “that the Board of Trustees setting a date to consider a local law adding Chapter 150 entitled “Private wells”
2. **Recommended Motion:** “that the minutes from the March 10, 2025, budget hearing and regular meeting of the Board of Trustees and the March 31, 2025 business meeting of the Board of Trustees be approved”.
3. **Recommended Motion:** “that the Board of Trustees approve the Check Register by Check by Date report dated April 7, 2025”.
4. **Recommended Motion:** “that the Board of Trustees approve the estimate from North Shore Fence in the amount of \$19,750.00 to install a new outfield fence at Devlin Field.”

G. REPORTS

Deputy Mayor Anthony Gallo

- East Williston Fire Department
- East Williston Little League
- Public Works
- Building Department

Trustee James Iannone

- Village Justice Court
- East Williston Seniors

Trustee Raffaella Dunne

- Library
- Recreation Committee / Centennial Committee

Trustee Rushi Vaidya

- Beautification Committee
- Air Traffic Committee
- Traffic safety Committee

Village Clerk Joanna Palumbo

- NCPD monthly report for March 2024
- Building Department report March 2024
- Next Board of Trustee meeting is on Monday, May 12, 2025 at 7:30pm

Village Counsel