

**MINUTES OF THE
BOARD OF TRUSTEES
ANNUAL REORGANIZATION MEETING
VILLAGE OF EAST WILLISTON
April 7, 2025**

A business meeting of the Board of Trustees of the Incorporated Village of East Williston was held on Monday, April 7, 2025, at 7:00 pm at the Village Hall, 2 Prospect Street, East Williston, New York. The Board members present were Mayor Parente, Trustees Dunne & Vaidya. Trustee Iannone & Deputy Mayor Gallo arrived late.

No actions were taken.

The Business meeting was then followed by the Regular meeting of the Board of Trustees of the Incorporated Village of East Williston at 7:30 pm. All Board members were present.

Mayor Parente verified a quorum of the Board and Fire Commissioner John Signorelli lead the audience in the Pledge of Allegiance.

PUBLIC HEARING

Mayor Parente opened the public hearing to consider Local Law 3 of 2025 Adding Chapter 161 entitled “Tax Cap Override” to the Village Code.

Having no questions from the Board or the audience, Mayor Parente closed the public hearing.

A motion to approve Local Law 3 of 2025 Adding Chapter 161 entitled “Tax Cap Override” to the Village Code was made by Mayor Parente, seconded by Trustee Vaidya. **The motion was passed unanimously.**

A verbatim transcript of said hearing is on file with the Village Clerk.

A motion to approve overriding the “Tax Cap for the 2025-2026 fiscal year budget was made by Mayor Parente, seconded by Trustee Iannone. **The motion was passed unanimously.**

A motion that the Board of Trustees approve the 2025-2026 tentative budget was made by Mayor Parente, seconded by Trustee Dunne. **The motion was passed unanimously.**

A motion that the Board of Trustees approve the Mayoral Appointments of the following positions and names: **(Exhibit A)** was made by Mayor Parente, seconded by Trustee Iannone. **The motion was passed unanimously.**

A motion that the Board of Trustee approve the Pro Forma/Organizational resolutions be approved by Mayor Parente, seconded by Deputy Mayor Gallo. **The motion was passed unanimously.**

Be it Resolved,

1. That in the absence of the mayor or in his/her inability to act, the deputy mayor be and is hereby authorized to assume all the responsibilities and perform all the duties of the mayor of said Village as are provided by law;
2. That the Board of Trustees designates The Mineola-Williston Times as the Official Newspaper of the Village;

3. That the Board of Trustees designates the second Monday of each month as the regular meeting date for the Board of Trustees beginning with an business meeting at 7:00pm and the formal board meeting to begin at 7:30pm;
4. That the Board of Trustees designates the last Monday of every month as the business meeting date for the Board of Trustees to begin at 7:00pm;
5. That the Board of Trustees adopts that Special Meetings may be called by the Mayor or any Trustee with 72 hours' notice by telephone, fax, e-mail or in writing, posting in the Village Hall and such other locations as notices are usually posted including the Village website, unless an emergency exists in which case notice will be provided to the public and the news media to the extent practicable;
6. That the Board of Trustees designates April 6, 2026, as the date of the next Village Organizational Meeting (first Monday in April according to State law);
7. That the Board of Trustees does hereby designate Flushing Bank and NYCLASS as the official depositories of all money received by the Village;
8. That the Board of Trustees authorizes Planning Board, Board of Zoning Appeals, Mayor, Board of Trustees, Village Justice, Associate Justice, Village Clerk, Treasurer, Building Inspector, and Library Board Trustees, Code Enforcement Officer to attend training schools and/or conferences conducted for the benefit of local government;
9. That the Board of Trustees shall approve reimbursement for actual expenses for attendance at meetings, schools, and conferences as referenced in paragraph (8) above;
10. That the Village Clerk is authorized to execute all documents in relation to grant applications on behalf of the Village in accord with an appropriate resolution of the Board of Trustees approving that such application is to be made;
11. That the Board authorizes reimbursement for use of personal vehicles in the conduct of Village business or approved activity;
12. That the Board of Trustees has determined to pay a fixed rate of \$0.70 per mile for mileage as reimbursement to officials and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village;
13. That the Board authorizes payment of claims before audit for public utility services, postage, freight and express charges and that all such claims must be presented at the next regular meeting of the Board of Trustees for audit. All claims should be signed and dated by the Mayor and Trustees;
14. That the Board of Trustees authorize the reimbursement of pre-authorized expenses to the Village employees or authorized representatives of the Village, for costs incurred on behalf of the Village when traveling or attending conventions, seminars or schools upon submission of a claim adequately supported with receipts;
15. That the Library Board will meet on the third Monday of the month at the Village Library, with additional meetings as the need arise;
16. That the Planning Board will meet on an on-call basis;
17. That the Board of Zoning Appeals will meet at the Village Hall on the third Thursday of the month provided applications have been received thirty days prior to the hearing;
18. That the Recreation Committee meets on an on-call basis as needed;
19. That the Historic District Commission will meet on an on-call basis as needed;
20. That the Historic (Centennial) Committee meets on an on-call basis as needed;
21. That the East Williston Board of Fire Commissioners meet the last Wednesday of every month at 7:00pm;
22. That all other committees meet on an on-call basis, as needed. Notice of these meetings is to be published in the Williston Times or posted on the bulletin boards at the Library and Village Hall entrances;
23. That the Board approve the Investment Policy (**included in Exhibit B**);
24. That the Board approve the Procurement Policy (**included in Exhibit B**);

25. That the Board approve the New York State Retirement Resolutions (**included in Exhibit B**);
26. The Village Court meets the first Thursday of every month at Village Hall at 7:00pm;
27. That the Board of Trustees recognize legal holidays observed are New Year's Day, Martin Luther King Jr. Day, Presidents Day, Good Friday (floater), Memorial Day, Juneteenth (floater), Independence Day, Labor Day, Columbus Day, Election Day (full day for Gubernatorial election, ½ day for others), Veteran's Day, Day after Thanksgiving, Thanksgiving, Christmas Eve (1/2 day), Christmas Day, New Year's Eve.

REPORTS

MAYOR PARENTE

Mayor Parente thanked everyone present for being here and gave a special mention to the newly elected Fire Chief Robert Batterson; a third-generation chief for the East Williston Fire Department. She also recognized outgoing Chief DiPasquale and thanked him for his service and congratulated 1st Assistant Chief Tom Devaney on his reelection and newly elected 2nd Assistant Chief Cesar Romero.

Mayor Parente also highlighted a few upcoming events; the Field of Honor which will be in place mid-May through June 14th (Flag Day). Flags can be purchased through the Colonial Flag Foundation website and can be dedicated to any "hometown hero" in your life. She also mentioned that Memorial Day planning is underway, and volunteers are needed for the race in the morning. Also, resident Lou Theodore is hosting another "how to win in a casino" event at Village Hall Thursday April 10th at 7:00pm.

DEPUTY MAYOR GALLO

Deputy Mayor Gallo reported that the East Williston Fire Department responded to 19 calls in March: 3 fires, 3 mutual aid calls, 8 general alarms & 5 medical calls.

He also reported that the East Williston Little League held their opening day festivities this past (rainy) Saturday and that there are 325 little leaguers (both boys and girls) signed up this season. He advised that the sidewalk in front of Sagamore Field was repaired last week and Devlin Field will soon have a new outfield fence.

TRUSTEE IANNONE

Trustee Iannone reported that East Williston Seniors are meeting next Thursday, April 17th at 1pm. He also reported that the Village Court processed 30 cases and collected a total of \$2,055.00 for March.

TRUSTEE VAIDYA

Trustee Vaidya asked all residents to cut back & maintain their bushes and vegetation on corners to ensure proper sight lines for vehicular and pedestrian traffic. He also reported that the beautification committee and DPW have already started their spring clean up and plantings.

He also reported that he is attending the Nassau County Village Officials Association meeting tomorrow night where an attorney representing the Town of North Hempstead against the FAA will be speaking about air traffic noise.

MOTIONS

A motion that the minutes from the March 10, 2025 Board of Trustees meeting and the March 31, 2025 Board of Trustees business meeting be approved was made by Mayor Parente and seconded by Trustee Iannone. **The motion was passed unanimously.**

A motion to set a date of May 12, 2025 for a public hearing to consider a Local Law adding Chapter 150 entitled “Private Wells” was made by Mayor Parente and seconded by Trustee Vaidya. **The motion was passed unanimously.**

A motion to approve the audited vouchers on the Check by Date reports dated April 7, 2025, was made by Mayor Parente and seconded by Trustee Dunne. **The motion was passed unanimously.**

A motion that the Board of Trustees approve the estimate from North Shore Fence in the amount of \$19,750.00 to install a new outfield fence at Devlin Field was made by Deputy Mayor Gallo and seconded by Mayor Parente. **The motion was passed unanimously.**

A motion was made to close the meeting was made at 8:16pm by Mayor Parente, seconded by Trustee Vaidya. **The motion was passed unanimously.**

Minutes prepared by:
Joanna E. Palumbo, Village Clerk on April 8, 2025

Approved by the BOT on: May 12, 2025

Exhibits A & B attached