

MINUTES
BOARD OF TRUSTEES
BUSINESS MEETING
VILLAGE OF EAST WILLISTON
Monday, March 31, 2025

A business meeting of the Board of Trustees was held in Village Hall, at 2 Prospect Street, on Monday, March 31, 2025. Mayor Parente, Deputy Mayor Gallo and Trustees Dunne, Iannone & Vaidya were present. Scott Cunningham (Village Treasurer), Elissa Jansen (Deputy Clerk), Joanna Palumbo (Village Clerk) and Jeff Blinkoff (Village Attorney) were also present.

A motion that the Board of Trustees set the new building permit fees, building permit renewal fees and water meter fees was made by Mayor Parente, seconded by Deputy Mayor Gallo. **The motion was passed unanimously.** (fees schedule attached below)

A motion that the Board of Trustees award the 2nd floor office construction bid to Premier Building and Renovations Corp., who was found to be the lowest responsible bidder and having a place of business at 769 Fulton St., Farmingdale, in the amount of \$58,000.00 was made by Mayor Parente, seconded by Trustee Vaidya. **The motion was passed unanimously.**

A motion that the Board of Trustees approve the Check Register by Check Date report dated 3/31/2025 was made by Mayor Parente, seconded by Trustee Dunne. **The motion was passed unanimously.**

A motion to set a date of May 12, 2025 for a public hearing considering a local law that would require a special exemption to install a private well on a property within the Village of East Williston was made by Trustee Vaidya and seconded by Trustee Dunne. **The motion was passed unanimously.**

A motion that the Board of Trustees hire an independent engineering firm to review the data and engineering reports in the matter in which Williston Park rendered a determination on what filtration system to use for its wells was made by Mayor Parente, seconded by Trustee Dunne. **The motion was passed unanimously.**

A motion that the Board enter Executive Session was made at 9:15pm by Mayor Parente and seconded by Trustee Vaidya. **The motion was passed unanimously.**

A motion that the Board of Trustees borrow money as deemed appropriate from the Bowker Fund to be used entirely for village purposes and to be repaid at statutory interest was made by Mayor Parente, seconded by Trustee Iannone. **The motion was passed unanimously.**

A motion to come out of Executive Session & adjourn the meeting was made at 9:17pm by Mayor Parente and seconded by Deputy Mayor Gallo. **The motion was passed unanimously.**

Minutes by: Joanna E. Palumbo, Village Clerk
Dated: 4/1/2025

Approved by the BOT on: April 7, 2025

Building Permit (valid for 12 months)

- (a) A building permit fee in the amount of \$15.00 for each \$1,000.00 of the estimated cost of construction, with a minimum building permit fee of \$100, based upon the village's construction cost standards or actual costs whichever is greater, shall be paid by the applicant to the village.
- (b) The construction cost standards for the following construction items shall be:
 - 1. New single-family dwelling or any major structural addition/alteration: \$300.00 per square foot
 - 2. Minor interior structural alteration: \$200.00 per square foot
 - 3. Deck or masonry patio: \$25.00 per square foot or \$250.00 whichever is greater

Extension of Building Permits (6-month extension)

- (a) The application fee for each six-month extension of a building permit shall be 50% of the original permit fee. Only two 6-month extensions are permitted (totaling 100% the original building permit fees). Additional extensions at the discretion of the BOT

Certificate of Occupancy / Completion \$150.00

Demolition permit: \$5,000.00 (primary structures)
\$2,000.00 (accessory structures in excess of 150 sq ft)

Water Meter Fees:

\$270.00 5/8" meter initial service installation fee
\$315.00 3/4" meter initial service installation fee
\$372.00 1" meter initial service installation fee
\$707.00 1.5" meter initial service installation fee
\$917.00 2" meter initial service installation fee
\$250.00 not installing a smart meter (billed once a year in March)

→Plus \$100.00 Technology (endpoint) meter (billed once a year in March)

\$30.00 late fee
\$100.00 to transfer to re-levy to taxes (on May 15th annually)
\$50.00 manual reading fee